

BOARD MEETING

Tuesday, October 14, 2025 at 9:00 am
Town of Redwater Council Chambers, Redwater
MINUTES

Attendance:

COMMISSION MEMBERS:

Bill Tonita - Chair	Strathcona County
Gordon Harris	City of Fort Saskatchewan
Timothy Larson	Town of Bon Accord
Norman Sandahl	Town of Gibbons
Dave McRae – D. Chair	Town of Redwater
Neal Comeau	Sturgeon County

Other:

Gene Sobolewski	Commission Manager
Tara Harder	Executive Clerk
Keegan Rutherford	Brownlee LLP (virtual)
Richard Jones	Brownlee LLP (virtual)

1) Call to Order

Chair Tonita called the meeting to order at 9:01am.

2) Adoption of Agenda

25-09-001

MOVED by Director Sandahl

That the Agenda be adopted as amended. (Add CEO evaluation)

Carried

3) Adoption of Minutes

a) September 22nd, 2025, Board Meeting Minutes

25-09-002

MOVED by Director McRae

That the Minutes of the Board meeting held on September 22nd, 2025, be approved as presented.

Carried

4) Delegation: Closed Meeting - FOIP s21, s22, s23 and s27

a) Legal Team - JSBRWSC Matter Issues

i) JSB Correspondence (PCCP Pipe inspection Costs)

ii) Potential Financial Hardship

iii) Legal Recommendations

5) Business

- a) Resolution: Overdraft RFD arising from Executive Session (4a).
- b) CEO Evaluation

25-09-003

MOVED by Director Larson

That the Board that move into Closed Session at 9:03 am

Carried

25-09-004

MOVED by Director Comeau

That the Board move out of Closed Session at 9:52am

Carried

25-09-005

MOVED by Director Larson

That as a direct result of the large arrears owed to the Commission by the JSBRWSC, the Board approve the Commission Manager to make application to the RBC (Royal Bank of Canada) for a short-term overdraft in an amount not to exceed \$1,500,000. And to maintain a short term overdraft for the purposes of covering JSBRWSC arrears, so as to maintain the financial viability of the CRNWSC.

That the Board further authorizes the Commission Manager to directly charge the JSBRWSC for all interest and fees charged by the RBC for use of the overdraft any deficit incurred by the Commission as a result of unpaid arrears owed by the JSBWRSC.

Carried

25-09-006

MOVED by Director McRae

That the Board that move into Closed Session at 10:09am

Carried

25-09-007

MOVED by Director Sandahl

That the Board move out of Closed Session at 10:40am

Carried

25-09-008

MOVED by Director McRae

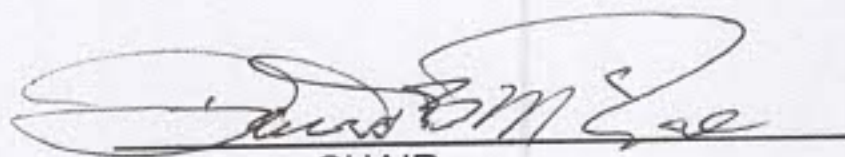
That the Chair be authorized to converse with Commission manager to discuss the performance evaluation and follow up with contract terms and Chair will write up recommendations and share with the next board.

Carried

4) Adjournment

Meeting adjourned at 10:45am.

These minutes were approved this 17 day of NOVEMBER, 2025



CHAIR



COMMISSION MANAGER