

BOARD MEETING

Monday, June 16th, 2025 at 9:00 am
Strathcona County Office, Sherwood Park
MINUTES

Attendance:

COMMISSION MEMBERS:

Bill Tonita - Chair	Strathcona County
Gordon Harris	City of Fort Saskatchewan
Timothy Larson	Town of Bon Accord
Norman Sandahl	Town of Gibbons
Dave McRae – D. Chair	Town of Redwater
Neal Comeau	Sturgeon County

Other:

Gene Sobolewski	Commission Manager
Tara Harder	Executive Clerk

1) Call to Order

Chair Tonita called the meeting to order at 9:04am.

2) Adoption of Agenda

25-06-001

MOVED by Director Larson

That the Agenda be adopted as presented.

Carried

3) Adoption of Minutes

a) April 7th, 2025 Board Meeting Minutes

25-06-002

MOVED by Director Comeau

That the Minutes of the Board meeting held on April 7th, 2025, be approved as presented.

Carried

4) Delegation

25-06-003

MOVED by Director McRae

That the board directed the Commission Manager to repair the two leaks on the PCCP pipe as noted in the Xylem draft report as soon as reasonably possible, to make preparations for the repair of the pipe at the two locations noted in the draft report as soon as reasonably possible and to bring back costs of the repairs to the next Board meeting for review by the Board.

Carried

- 5) Engineer Report
- 6) Business
 - a) Wolf Update Award Construction Contract to Sureway

25-06-004

MOVED by Director Sandahl

That the Board acknowledge the project cost increase, Wolf acceptance of the Costs, and the award of the construction contract to Sureway Construction Ltd. in the amount of \$1,109,652.00 plus GST.

Carried

25-06-005

MOVED by Director Larson

That the Board approve the revised project budget of \$1,428,027.20 and the Commission Manager advise Wolf NGL Inc. of the revised budget of a net of \$45,100 plus GST for additional time for Engineering site supervision and \$422,842.20 plus GST for additional construction costs

Carried

- b) Xylem Report – Discussion

25-06-006

MOVED by Director McRae

That the board accept the report for information as presented.

Carried

- c) Water Consumption Report – May/June High Water Use (Hwy 28/63-JSB)
- d) Water For Life Grant – 25 Yr Capital Plan – PCCP Replacement/System Redundancy – discussion

25-06-007

MOVED by Director Sandahl

That the board direct the Commission Manager to prepare a report for the September meeting which includes the redundancy plan and master plan as working with regional groups and scope.

Carried

- e) Western Canada Water/Wastewater Conference – Sept 16 – 19, Edmonton Convention Centre

25-06-008

MOVED by Director McRae

That the Commission Manager arrange for the attendance of the Commission Manager and board members Tim Larson, and Norman Sandahl to the 2025 WCW – Water Conference in Edmonton from the dates of September 16 through September 19, 2025.

Carried

f) FOIP/Protection of Privacy Changes – Discussion

g) Governance/Vote Update – defer to Workshop

7) Commission Managers Report

25-06-009

MOVED by Director Larson

That the board accept the Commission Managers report for information as presented.

Carried

25-06-010

MOVED by Director Sandahl

That the Board that move into Closed Session at 11:14am

Carried

25-06-011

MOVED by Director Larson

That the Board that move out of Closed Session at 11:48am

Carried

8) Finance Report

a) Givens LLP report for April 2025

25-06-012

MOVED by Director McRae

That the board accept the Financial Report for April 2025 for information as presented.

Carried

9) Board/Committee Reports – **no reports**

10) Correspondence and Information

11) Next Meeting

a) Monday, July 21, location?

b) Monday, August 18, location

25-06-013
MOVED by Director

That the Board schedule the next meetings for 9:00 am on Monday, July 28, 2025, in Fort Saskatchewan and August 18, 2025 in Redwater Council Chambers.

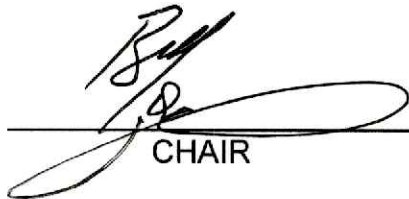
Carried

- 12) Closed Meeting - FOIP s21, s22, s23 and s27
- a) JSBRWSC Update/Issues
 - i) Feb 15 Payment Deadline, JSB portion of PCCP Pipe inspection
 - ii) JSB update outstanding A/R update
 - iii) AUC Update

- 13) Adjournment

Meeting adjourned at 11:58pm.

These minutes were approved this 15 day of August, 2025



CHAIR



COMMISSION MANAGER