



## CAPITAL REGION NORTHEAST WATER SERVICES COMMISSION

### BOARD MEETING

9:00 am, November 22, 2024

Town of Redwater – Council Chambers

### MINUTES

Attendance:

#### COMMISSION MEMBERS:

<b>Bill Tonita - Chair</b>	Strathcona County
<b>Gord Harris</b>	City of Fort Saskatchewan
<b>Timothy Larson</b>	Town of Bon Accord
<b>Norman Sandahl</b>	Town of Gibbons
<b>Dave McRae – D. Chair</b>	Town of Redwater
<b>Neal Comeau</b>	Sturgeon County

#### Other:

<b>Gene Sobolewski</b>	Commission Manager
<b>Tara Harder</b>	Executive Clerk
<b>Jeff Hutton</b>	City of Fort Saskatchewan
<b>Brad MacDonald</b>	City of Fort Saskatchewan
<b>Ken Van Buul</b>	Town of Redwater

2) Call to Order  
Chair Tonita called the meeting to order at 9:30 am.

3) Adoption of Agenda

**24-11-001**

**MOVED by Director Sandahl**

That the Agenda be adopted as presented.

**Carried**

4) Adoption of Minutes

a) October 21, 2024 Board Meeting Minutes

**24-11-002**

**MOVED by Director McRae**

That the Minutes be accepted and amended with correction to add 3. Vice Chair passed gavel to Chair Tonita.

**Carried**

5) Delegation -none

6) Engineer Report -none



## CAPITAL REGION NORTHEAST WATER SERVICES COMMISSION

### 7) Business

#### a) Bylaw Update – Organizational Meeting

**24-11-003**

**MOVED by Director McRae**

That the report be accepted for information.

**Carried**

#### b) RWCG 2025 Interim Rate

**24-11-004**

**MOVED by Director Harris**

That the report be accepted for information.

**Carried**

#### c) Fort Saskatchewan – process and timelines to address issues – Board discussion

**24-11-005**

**MOVED by Director McRae**

That the board meets and spend half a day (afternoon on 13<sup>th</sup>) in December to discuss Fort Saskatchewan and Sturgeon issues.

**Carried**

**24-11-006**

**MOVED by Director McRae**

That the Board directs the Commission manager to send correspondence to Fort Saskatchewan to advise them the board is moving forward.

**Carried**

#### d) Wolf – Plains/Midstream Project – Execution of Agreement

**24-11-007**

**MOVED by Director Comeau**

That the Board approve the agreement between Wolf (Plains/Midstream) and the Commission for the Commission to undertake the engineering, approvals and construction for the lowering of the waterline and direct the affixing of the signatures of the Chair and Commission Manager to the agreement.

**Carried**



## CAPITAL REGION NORTHEAST WATER SERVICES COMMISSION

- e) Strathcona County – Deferral from January 2024 meeting

**24-11-008**

**MOVED by Director McRae**

That the Board direct the Commission Manager to request an opportunity to make a formal presentation to request reconsideration for an expedited withdrawal from the Commission.

**Carried**

- f) Budget/Rates Discussion – Afternoon Discussion

- 8) Commission Manager Report

**24-11-009**

**MOVED by Director Sandahl**

That the report be accepted for information

**Carried**

- 9) Finance Report

- a) Givens LLP report for November October 2024

- 10) Board/Committee Reports

- a) None

- 11) Correspondence and Information

- 12) Next Meeting:

- a) Friday, November 22, 2024 – Redwater Council Chambers - Approved  
b) Monday, December 13 - Fort Saskatchewan – Approved  
c) January Meeting

Board agreed to January 20<sup>th</sup>, 2024 at the Strathcona County Office – no motion made

- 13) Closed Meeting - FOIP s21, s22, s23 and s27

**24-11-010**

**MOVED by Director McRae**

That the board go In Camera at 1:34pm

**Carried**

- a) CEO/Commission Manager Evaluation  
b) JSBRWSC Update/Issues  
i) JSB update outstanding A/R update



## CAPITAL REGION NORTHEAST WATER SERVICES COMMISSION

c) City of Ft Saskatchewan –

**24-11-011**  
**MOVED by Director Larson**

That the board go out of In Camera at 2:19pm

**Carried**

14) Adjournment

**24-11-012**  
**MOVED by Director McRae**

That the meeting is adjourned at 2:23pm

**Carried**

These minutes were approved this 19 day of December, 2024

  
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CHAIR

  
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COMMISSION MANAGER