

BOARD MEETING

Monday, August 19, 2024 at 9:00 am
Sturgeon County, Namao Room

MINUTES

Attendance:

COMMISSION MEMBERS:

Bill Tonita - Chair	Strathcona County
Brian Kelly	City of Fort Saskatchewan
Timothy Larson	Town of Bon Accord
Norman Sandahl	Town of Gibbons
Dave McRae – D. Chair	Town of Redwater
Dan Derouin	Sturgeon County

Other:

Gene Sobolewski	Commission Manager
Tara Harder	Executive Clerk
Bradley MacDonald	City Fort Saskatchewan
Jeff Hutton	City Fort Saskatchewan

Regrets:

- 1) Call to Order

Chair Tonita called the meeting to order at 9:05 am.

- 2) Adoption of Agenda

24-08-001
MOVED by Director Kelly

That the Agenda be adopted as presented.

Carried

- 3) Adoption of Minutes

- a) July 22nd, 2024 Board Meeting Minutes

24-008-002
MOVED by Director McRae

That the Minutes of the Board meeting held on July 22, 2024, be approved as presented.

Carried

- 4) Delegation

- a) Baerach Anderson – AB Counsel – Bylaw/Policy Review Project
 - i) Introduction
 - ii) Administration Suggestions
 - iii) Preferred Board Priority – Bylaws/Policies to work on first

- 5) Engineer Report

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6) Business

a) Annual True-Up

Moved to In Camera – there was no resulting motion of action, therefore the RFD was deemed closed.

b) Preliminary EPCOR/RWCG Rates

24-08-003
MOVED by Director Larson

That the board accepts the report presented by the Commission Manager for information.

Carried

c) Anticipated 2024/2025 Rates

24-08-004
MOVED by Director Sandahl

That the board accepts the report presented by the Commission Manager for information.

Carried

d) Strategic Plan Update

24-08-005
MOVED by Director Larson

That the Board schedule the date of the strategic planning workshop to be held on September 23 at the Dow Center in the City of Fort Saskatchewan at 9am.

Carried

7) Commission Manager Report

a) Attached

24-08-006
MOVED by Director McRae

That the board accepts the Commission Manager's report for information.

Carried

8) Finance Report

- a) Givens LLP report for July
- b) Aged A/R
- c) Aged Payables

9) Board/Committee Reports

- a) None

10) Correspondence and Information

- a) None

11) Next Meeting:

- a) Monday, September 23, 2024 – Dow Centre - Approved
- b) Monday, October 21, 2024 – Town of Gibbons – Approved
- c) **Monday, November 18, 2024 – To Be Approved**

24-08-007
MOVED by Director MacRae

That the board approve Friday, November 22nd, 2024 at 9am in Redwater as the next meeting date.

Carried

12) In Camera - FOIP s21, s22, s23 and s27

24-08-008
MOVED by Director Larson

That the board go In Camera at 11:33am.

Carried

- a) JSBRWSC Update/Issues
 - i) JSB update
 - ii) JSB outstanding A/R update
 - iii) JSB letter rate revision – notice
- b) City of Ft Saskatchewan

24-08-009
MOVED by Director MacRae

That the board go out of In Camera at 12:41pm.

Carried

24-08-010
MOVED by Director Sandahl

That the board have the Commission Manager send a letter to advise JSB of an anticipated unified rate and that we will be moving to a unified rate for all member's and customers.

Carried

13) Adjournment **Meeting adjourned at 12:53pm**

These minutes were approved this 21 day of October, 2024



CHAIR



COMMISSION MANAGER