



CAPITAL REGION NORTHEAST WATER SERVICES COMMISSION

BOARD MEETING

Friday, December 15, 2023 at 9:00 am.
Lang Room, Ft. Saskatchewan City Hall

MINUTES

Attendance:

COMMISSION MEMBERS:

Bill Tonita - Chair	Strathcona County
Dave McRae – D. Chair	Town of Redwater
Dan Derouin	Sturgeon County
Brian Kelly	City of Fort Saskatchewan
Timothy Larson	Town of Bon Accord
Norman Sandahl	Town of Gibbons

Other:

Gene Sobolewski	Commission Manager
Jeff Hutton	City of Fort Saskatchewan
Bradley McDonald	City of Fort Saskatchewan

1) Call to Order

Chair Tonita called the meeting to order at 9:00 am.

2) Adoption of Agenda

Moved by Director Larson that the Agenda be adopted with changes.

Carried

3) Adoption of Minutes

a) Board Meeting Minutes – November 27, 2023

Moved by Director McRae that the Minutes of November 27, 2023, be approved as presented.

Carried

4) Delegation

a)

5) Engineer Report

a)

6) Business

a) Retreat Sub-Committee – Retreat request for Decision

i) Retreat Location

Moved by Director Kelly that the CRNWSC Commission hold a 2 day retreat session at a reasonable location in Calgary February 22 and 23, 2023 and further authorize the Commission Manager to make the required arrangements for necessary facilities, equipment and stationary.

Carried



ii) Retreat Moderator/Facilitator

Moved by Director Larson that the CRNWSC authorize the Commission Manager to negotiate the costs for the services of Alberta Counsel to undertake the moderator/facilitator for the retreat and present on the Roles and Responsibilities portion of the retreat.

Carried

iii) Other?

Moved by Director Larson that the CRNWSC authorize the costs of the retreat to be funded through the Commission Board Development Reserve.

Carried

- 7) Commission Manager Report
- a) **Confirmation of Rates**
 - b) **Appointment of Gene as OA for Big Valley**

Moved by Director McRae that the CRNWSC accept the Commission Manager report.

Carried

- 8) Finance Report
- a)
- 9) Board/Committee Reports
- a) **Strathcona County Early Exit**

Moved by Director Sandahl that the CRNWSC authorize the Commission Manager to bring back information of process and recommendations for the decision of the Board prior to the end of December 2024.

Carried

- 10) Correspondence and Information
- a) **Signing Authority**

Moved by Director Larson that the CRNWSC authorize Eugene Sobolewski as the Commission Manager, Chair Bill Tonita or Deputy-Chair Dave McRae with signing authority at the Commission Financial Institutions.

Carried

- 11) Next Meeting

Moved by Director Sandahl that the CRNWSC schedule the next meeting for December 15, 2023 at 11:30 am.

Carried




- 12) In Camera
 - a) **Official Direction**

No action taken.

- 13) Adjournment **at 11:00 am.**

These minutes were approved this 15 day of December, 2023



CHAIR



COMMISSION MANAGER