

**Capital Region Northeast Water Services Commission (CRNWSC)**  
**Organizational & Budget Board Meeting**  
**AGENDA**  
**November 27, 2023, 9:00 am – 12:00 pm**  
**Strathcona County Community Centre. Meeting Room 1**

1. CALL TO ORDER
2. INTRODUCTIONS – 2023 CRNWSC Board Representatives
3. ADOPTION OF AGENDA
4. AMENDMENT & ADOPTION OF MINUTES of the September 25, 2023, Board Meeting (pgs. 2-4)
5. COMMISSION ENGINEER UPDATE CAPITAL & OPERATIONAL PROJECTS (pgs. 5-9)
  - Online Station Radio Tower installation
  - 20–30-year capital Plan Review
6. COMMISSION MANAGER /FINANCE REPORTS
  - a.) Financial Rate 2024-2050 Raftelis presentation (pgs. 10-16)
  - b.) RWCG Cost of Service Study Review (pgs. 17-67)
  - c.) RWCG Inc. Amended Membership & Trust Agreement (pgs. 68-122)
  - d.) Water Supply Agreement with Strathcona County – AUC Approval (pgs. 123)
  - e.) Bylaw Respecting the Process for Adding/Removing Members 2022-04 – Strathcona County early exit request. (pgs. 124-138)
  - f.) JSBRWSC Rate Model True Up and other financial matters update (pgs. 139-143)
  - g.) JSBRWSC Water Supply Agreement matter (pgs. 144-154)
  - h.) EWSI Scheduled water transmission Line shutdown Nov 7-10, 2023. (pgs. 155-158)
  - i.) 2024 Operating & Capital Budget (pgs. 159-162)
  - j.) Month End Financial Statements (pgs. 163-170)
    - Comparative Income Statement
    - Capital & Project Cost Allocation Detail
    - Balance Sheet
    - October Water Consumption report
7. NEW COMMISSION MANAGER CONTRACT AND APPOINTMENT
8. NEW COMMISSION BOOKEEPER APPOINTMENT – rescind motion 2023.09.25.1
9. ORGANIZATIONAL MEETING
  - a) Nomination of Chair
  - b) Nomination of Vice-Chair
10. SUBCOMMITTEE Appointments
  - JSBRWSC subcommittee
  - COFS Subcommittee
11. STRATEGIC STEPS (pgs. 171-206)  
Governance Review
12. QUESTIONS OF MEMBERS OF COMMISSION AND ADMINISTRATION
13. 2024 MEETING DATES & LOCATIONS
  - January X, 2023,                      Orientation and Strategic Plan Meeting
  - April 22 or 29, 2023,              Financial Audit Meeting

September X, 2023,      Capital Plan Meeting  
November x, 2023,      Organization and Budget Meeting

14.      2024 CONFERENCE OPPORTUNITIES (pg. 207)
15.      ADJOURNMENT
16.      EXPENSE SHEET