

C·R·N·W·S·C

CAPITAL REGION NORTHEAST WATER SERVICES COMMISSION

BEING A BYLAW RESPECTING THE APPOINTMENT OF A BOARD OF DIRECTORS AND DESIGNATION OF THE CHAIRPERSON, THE PROCESS FOR CHANGING DIRECTORS AND CHAIRPERSONS, AND THE TERMS OF OFFICE FOR DIRECTORS AND CHAIRPERSONS

BYLAW NO. 2021-002

WHEREAS:

- A. the Commission has been established by Ministerial Order; and
- B. pursuant to Section 602.09(1)(c) of the *Municipal Government Act*, the Commission must pass a bylaw respecting the process for changing the Directors of the Board and the Chair of the Commission, and for setting the terms of office for the Directors of the Board and the Chair;

NOW THEREFORE the Board of Directors of the Commission enacts the following:

1. DEFINITIONS

- 1.1. “**Act**” means the *Municipal Government Act*, RSA 2000, c M-26, as amended from time to time;
- 1.2. “**Board**” means the Board of Directors of the Commission;
- 1.3. “**Chair**” means the Chairperson of the Board;
- 1.4. “**Commission**” means the Capital Region Northeast Water Services Commission;
- 1.5. “**Director**” means a person appointed to the Board of Directors of the Commission in accordance with this Bylaw;
- 1.6. “**Member Municipality**” or “**Member Municipalities**” means the member municipal authorities as set out in the Ministerial Order; and
- 1.7. “**Vice-Chair**” means the Vice-Chairperson of the Board.

2. REPEAL

- 2.1. Bylaw No. 2015-1 is repealed and replaced by this Bylaw.

3. BOARD OF DIRECTORS

- 3.1. Each Member Municipality is entitled to appoint one (1) elected officials as Directors on the Commission.
- 3.2. The term of office of each Director shall be for one (1) year from the fall board meeting or until such time that:
 - 3.2.1. The Director resigns;
 - 3.2.2. The Director ceases to be an elected official;
 - 3.2.3. The Director is replaced by their appointing Member Municipality; or
 - 3.2.4. A resolution is approved by two-thirds (2/3) of the Directors that the Director be removed from office for any of the following reasons:
 - a) unethical conduct; or
 - b) conduct that is detrimental to the good name of the Commission.
- 3.3. The Board shall, at its annual fall meeting appoint a Chair and a Vice-Chair of the Board. In the event that the Chair or Vice-Chair cannot fulfill their responsibilities, the Commission Manager may appoint an interim Chair and Vice-Chair until such time as the Board meets to appoint a new Chair or Vice-Chair.
- 3.4. The term of each office of the Chair shall be for one (1) year, subject to reappointment annually by the Board.

4. ENACTMENT

- 4.1. This Bylaw shall come into force as of October 19th, 2021.

5. AMENDMENTS

- 5.1. A bylaw to amend this Bylaw does not come into force until the bylaw is passed by a majority of the Board.

READ A FIRST TIME this 14th day of JUNE, 2021

CHAIRPERSON

MANAGER



CAPITAL REGION NORTHEAST WATER SERVICES COMMISSION

FEES AND CHARGES BYLAW

BYLAW NO. 2021-005

NOW THEREFORE, the Capital Region Northeast Water Services Commission, in the Province of Alberta, in open meeting of the Commission duly assembled enacts as follows:

1. That this Bylaw may be cited as the Fees and Charges Bylaw.
2. That the Fees and Charges Manual attached as Schedule "A" to this Bylaw represents the fees, rates and charges established by the Board and are applicable to the Capital Region Northeast Water Services Commission services provided by the Commission as outlined herein.
3. That if there are any inconsistencies between the fees, rates and charges imposed pursuant to this Bylaw, and those imposed by any other Bylaw or Policy of the Capital Region Northeast Water Services Commission, this Bylaw shall take precedence.
4. This Bylaw comes into force and effect on June 14, 2021.

**ADOPTED BY THE CAPITAL REGION NORTHEAST WATER SERVICES COMMISSION
THIS 14th DAY OF June 2021.**

A handwritten signature in black ink, appearing to read "Bij", written over a horizontal line.

Commission Chairman

A handwritten signature in black ink, appearing to read "A. D.", written over a horizontal line.

Commission Manager