

CAPITAL REGION NORTHEAST WATER SERVICES COMMISSION (CRNWSC)

Board Meeting Minutes

Wednesday, September 20, 2017

Bon Accord Arena, Mezzanine
4812-52 Street, Bon Accord, Alberta

1. CALL TO ORDER		The Chair, Councillor Stew Hennig, called the meeting to order at 9:31 a.m.	
ATTENDANCE		Councillor Stew Hennig	City of Fort Saskatchewan
		Councillor Birgit Blizzard	City of Fort Saskatchewan
		Councillor Amber Harris	Town of Gibbons
		Mayor Mel Smith	Town of Redwater
		Councillor Dody Kluttig	Town of Redwater
		Councillor Ferd Caron	Sturgeon County
		Councillor David Hutton	Town of Bon Accord
		Councillor Alex MacKenzie	Town of Bon Accord
		COMMISSION ADMINISTRATION Lyle Clarke, Commission Manager Diana Bacon, Recording Secretary	
		COMMISSION ENGINEER Patrick Mastromatteo, Associated Engineering Gene Sobolewski, Associated Engineering	
GUESTS		Joyce Pierce, CAO, Bon Accord	
REGRETS		Councillor Patrick D. Tighe (Sturgeon County), Councillor Bonnie Riddell (Strathcona County), Councillor Ed Parsons (Town of Gibbons)	
MOMENT OF SILENCE		A moment of silence was observed in respect of the passing of Board member, Councillor Vic Bidzinski (Strathcona County).	
2. ADOPTION OF AGENDA		MOVED by Mel Smith That the agenda for the September 20, 2017 be adopted as presented. CARRIED (2017.09.20.01)	
3. APPROVAL of April 19, 2017 BOARD MEETING MINUTES		MOVED by Alex MacKenzie That the board meeting minutes of April 19, 2017 be approved as presented. CARRIED (2017.09.20.02)	
4. REPORTS a. MANAGER'S REPORTS		<p>i. Whitefish Lake First Nation (WFL) #128 Water line Extension Report received and filed.</p> <p>MOVED by Birgit Blizzard That the CRNWSC grant approval for the supply of potable water to WFL subject to the following conditions:</p> <p>1. The WFL obtain the necessary water allocation or obtain an amendment to the existing Regional Water Customer Groups current water allocation license application which is currently under review by the Province;</p>	

	<p>2. The WFL volumes form part of the existing Hwy 28/63 RWSC water supply agreement allocation;</p> <p>3. The WFL obtain approval from Epcor Water for the ultimate water supply via CRNWSC-Hwy 28/63 WSC. The CRNWSC will work with the WFL group in seeking this approval;</p> <p>4. WFL agree to the terms of the current CRNWSC water supply agreement and any amendments as they may occur in the future. Agreeing to this makes the sole supply of potable water via Epcor Water WTP. The existing Goodfish Lake and the Whitefish Lake WTPs shall be disconnected in some fashion from this new supply line to ensure no cross connection was to happen. CARRIED (2017.09.20.03)</p> <p>ii. YTD Financial Variance Report Report received and filed.</p> <p>MOVED by David Hutton To accept the report for financial information. CARRIED (2017.09.20.04)</p> <p>iii. Preliminary 2018 CRNWSC Member rate Report received and filed.</p> <p>iv. Bremner Growth Node update Report received.</p> <p>v. Water Line Break Gibbons-Bon Accord Line at the Sturgeon River Crossing Report received.</p>
<p>b. COMMISSION ENGINEER'S REPORT</p>	<p>Commission Engineer, Patrick Mastromatteo, presented updates on the following:</p> <p>i. Capital Projects update</p> <ol style="list-style-type: none"> 1. Pembina Water Line Relocation (Commission Manager) 2. Radio replacement 3. East Water Main Design & Construction <p>ii. 5 Year Capital Plan update and review AE completed a On Line facility structural/Electrical/HVAC/Mechanical Inspection to update the 5-year Capital plan. Report received and filed.</p>

<p>c. Financial Banking Sub Committee Report</p>	<p>i. Findings of sub-committee (ATB/Royal Bank Chequing Account Proposals) On behalf of the financial banking sub-committee, Stew Hennig provided a report and recommendation that the current bank account remain at the Royal Bank. No action taken.</p>
<p>5. Questions</p>	<p>i. Contingency plan for water main breaks – create a reserve and budget – to be addressed at next meeting. ii. Updates regarding New Age legal matter – track all costs – to be addressed at next meeting.</p>
<p>iii. NEXT MEETING DATE(S)</p>	<p>a) Organizational & Budget Meeting November 13, 2017, 9:30am Location – Fort Saskatchewan, Alberta b) December 6, 2017 (tentative)</p>
<p>iv. ADJOURNMENT</p>	<p>There being no further business, the Chair declared the meeting adjourned at 11:19 a.m.</p>

These minutes were approved this 13 day of November, 2017.



CHAIRMAN



COMMISSION MANAGER

